

Subject:	RIDGWAY : RMC Committee Meeting
Date / Venue:	Monday 7 January 2019, 17 Ridgway, Mount Ararat Road, Richmond
Committee Members	Attendees: Tracey Fletcher, Peter Rowell, John Simister, David Robson, Rob Lilley, Edward Fitzpatrick

1.0	CASH AND BANK MATTERS	
1.1	Treasurers report: £34,927.19 in bank. Nearly all flats paying correct monthly amount and up-to-date. John to chase flats not up to date.	TF JS
1.2	Committee member payments have been gross since April 2018. Difficulties changing from PAYE, Tracey to pursue.	TF
2.0	MAINTENANCE MATTERS	
2.1	Ground floor meter room adjacent to flat 8 door left open to facilitate drying. Meter room wall damp from water intrusion from flat 8. Room will need decorating. However, waiting for flat 8 to correct water issues in their bathroom first.	PR
2.2	Wallpapering of areas within communal areas – JS managing	JS
2.3	Almost all lighting in communal areas and garage have now been converted to LED – considerable saving on electricity bills.	Info
2.4	Top floor fire door from stairs sometimes catches at bottom. 1) Adjust door by padding hinges, if still an issue 2) Take a slight amount of bottom of door, maybe add handle plus notice in stair lobby	JS
2.5	Shrubs of left side as walking up to main door need work. Edward to pursue with Ian (gardener)	EF
3.0	AOB Next meetings: Monday 4 th March, Monday 3 rd June, Monday September 30 th (followed by AGM) and Monday January 6 th 2020.	Info

The meeting concluded at 8.20pm.