

**RIDGWAY MANAGEMENT COMPANY LTD**  
**MINUTES OF THE ANNUAL GENERAL MEETING**  
**HELD ON 24 OCTOBER 2012, 8PM**

**Present**

|                                       |                |
|---------------------------------------|----------------|
| John Simister<br>(Chairman)           | David Robson   |
| Tracey Fletcher<br>(Treasurer)        | Gareth Jones   |
| Peter Rowell<br>(Maintenance Manager) | Geoffrey Latta |
| Rob Lilley (Company<br>Secretary)     | Luca Molin     |
| Edward Fitzpatrick<br>(Enforcer)      |                |

**Apologies for Absence**

|                |
|----------------|
| Michael Sparks |
| Kathy Cruddas  |
| Martin Budden  |

- |           |                                                                                                                                                                                                                                                                                        |                                         |
|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|
| <b>1</b>  | Last AGM minutes held on 12 Oct 2011                                                                                                                                                                                                                                                   | Agreed                                  |
| <b>2</b>  | Adoption of the Audited Accounts (for the year ended 31st December 2011)                                                                                                                                                                                                               | Agreed                                  |
| <b>3</b>  | Re-appointment of the Auditors (Beresfords)                                                                                                                                                                                                                                            | Agreed                                  |
| <b>4</b>  | Payment of Auditor's fees                                                                                                                                                                                                                                                              | Agreed                                  |
| <b>5</b>  | Future works projects: No major works in progress or planned                                                                                                                                                                                                                           | Agreed                                  |
| <b>6</b>  | Monthly maintenance charges: As usual increase by £5 per flat per year. New monthly charge commencing 1st Jan 2013 will be £130. Tracey to send out reminders in December 2012.                                                                                                        | Agreed – action on TF to send reminders |
| <b>7</b>  | Block payment to the Committee: This currently stands at £2,800 per year. Agreed to remain at this amount.                                                                                                                                                                             | Agreed                                  |
| <b>8</b>  | Elections of the Committee: All members of the committee were elected to continue in the present roles. Nobody came forward asking to be on Committee.                                                                                                                                 | Agreed                                  |
| <b>9</b>  | Voting on suggestions tabled or received: Nobody has come forward with any major work suggestions. (Small works are agreed at quarterly committee meetings)                                                                                                                            | Agreed                                  |
| <b>10</b> | Suggestions and any other business: Ridgway committee meetings to be scheduled on the first Tuesday of the month on a quarterly basis starting December 2012, IE<br>2012: Tuesday 4th December<br>2013: Tuesday 5th March<br>2013: Tuesday 4th June and<br>2013: Tuesday 3rd September | Agreed                                  |
|           | Keep shrubs at front of building 'trimmed'                                                                                                                                                                                                                                             | Agreed                                  |

**The Meeting Closed at 20.35**